

Regional Basemap Committee

Minutes

Thursday ~ December 13, 2018 ~ 10:00 A.M.
WASHOE COUNTY ADMINISTRATIVE COMPLEX
BUILDING A – SLIDE MOUNTAIN CONFERENCE ROOM
1001 EAST NINTH STREET, RENO, NEVADA

MEMBERS

Quinn Korbolic, Chair
Jon Walker, Vice-chair
Neil Bandettini
Matt Gingerich
Valerie Johnson
Rebecca Reid
Gary Zaepfel
Vacant

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Chair Korbolic called the meeting to order at 10:03 a.m. A quorum was established.

PRESENT: Neil Bandettini, Matt Gingerich, Valerie Johnson, Quinn Korbolic, Rebecca Reid and Gary Zaepfel.

ABSENT: Jon Walker.

VACANT: One.

Stephan Hollandsworth – Deputy District Attorney, was also present.

2. PUBLIC COMMENTS [Non-action item]

There were no public comments.

3. ELECTION OF OFFICERS [For possible action] Discussion and possible action to elect, under the revised Regional Basemap Committee Interlocal Agreement, effective December 11, 2018, new officers to the Regional Base Map Committee, including a chair and vice chair.

Chair Korbolic opened the item noting that the new Interlocal Agreement requires the election of new officers once the Interlocal is in place.

Matt Gingerich commented that under the new agreement he would assume the position of Alternate with Member Reid assuming the primary.

Responding to Member Johnson's inquiry about delaying the elections until the March 2019 meeting, Stephan Hollandsworth – Deputy District Attorney, stated that the elections needed to be held at the first meeting under the new Interlocal Agreement.

Member Reid nominated Quinn Korbolic to serve as Chair, seconded by Member Johnson.

Member Korbolic accepted the nomination.

It was moved by Member Zaepfel, seconded by Member Johnson, to elect Quinn Korbolic as Chair of the Regional Basemap Committee. The motion carried: Member Walker absent and one position vacant.

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Chair Korbolic nominated Rebecca Reid to serve as Vice-chair, seconded by Member Johnson.

Member Reid accepted the nomination to serve as Vice-chair.

It was moved by Member Zaepfel, seconded by Member Johnson, to elect Rebecca Reid as Vice-chair. The motion carried: Member Walker absent and one position vacant.

4. APPROVAL OF SEPTEMBER 13, 2018, MEETING MINUTES [For possible action]

Hearing no public or member comments Chair Korbolic asked for a motion.

It was moved by Member Johnson, seconded by Chair Korbolic, to approve the September 13, 2018, minutes, as submitted. The motion carried: Member Walker absent and one position vacant.

5. BASEMAP COMMITTEE FUND UPDATE [Non-action item] – An informational update on the Basemap Committee fund.

Quinn Korbolic – Washoe County Technology Services, provide an overview of the updated Basemap Committee Fun (copy on file) noting the ending fund balance of \$148,604.19. Mr. Korbolic noted that the Interlocal will be sent out along with Membership invoices in the amount of \$10,000.00. Mr. Korbolic pointed out that this is also an opportunity to add new members and send invitations to other agencies such as TMWA, RTAA, NDOT and Carson City County. Mr. Korbolic commented that he can include Storey County pointing out that they have not been a subscriber.

6. REQUEST FOR PROPOSAL, DIGITAL ORTHOPHOTOGRAPHY AND ELEVATION DATA [For discussion only] – An Informational update and discussion of the Request for proposals for multi-year digital orthophotography and elevation data acquisition flights in 2019 and subsequent years.

Quinn Korbolic – Washoe County Technology Services, outlined the proposal and efforts to complete the process so that this body could discuss the intent of award. However, there have been some administrative issues that results in certain information not being available to complete the process before today's meeting.

Member Zaepfel noted that he will attend two meetings next week to discuss the evaluation that includes Jon Walker – Sparks and a representative of the Washoe County Assessor's Office.

Chair Korbolic noted that Matt Gingerich and Rob Cushing of NV Energy should also be involved.

Member Zaepfel asked that contact information be provided so that he can distribute the Non-Disclosure Agreement that must be signed and submitted by 9:00 a.m., Monday, December 17, 2018.

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Chair Korbolic noted that once negotiations start if it is found that a vendor cannot meet the requirements the next vendor on the list will be next in line.

- 7. REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, March 14, 2019, at 10:00 a.m.

Member Johnson noted that Dan Latham had passed away last week.

Chair Korbolic explained that support materials and agenda items must be submitted at least two weeks in advance of a scheduled meeting to him as well as the Recording Secretary.

- 8. PUBLIC COMMENT** [Non-action item]

Responding to Nicholas Connolly's inquiry about the signed Interlocal Agreement, Chair Korbolic stated that the BCC had head the item at their Tuesday meeting and that he was waiting for copies to be released by the County Clerk's office. Chair Korbolic will notify member agencies when the documents are available for pick up.

- 9. ADJOURNMENT** [Non action item]

Chair Korbolic adjourned the meeting at 10:20 a.m.

AS APPROVED BY THE REGIONAL BASEMAP COMMITTEE IN SESSION ON MARCH 14, 2019.